



कर्मचारी भविष्य निधि संगठन
(श्रम मंत्रालय भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour, Govt. Of India)
मुख्य कार्यालय / Head Office

Through Web Circulation

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No.Coord/40(24)2010/DPG Review Meeting/485

Dated: 11.12.2015

To

All Regional PF Commissioners
In- charge of the Regions/SROs

Subject : Digital signature is mandatory for online registration- regarding.

Sir/Madam,

Central Government issued directions under Paragraph 78 of the Employees' Provident Funds Scheme, 1952 to issue order that Digital signature is mandatory for online registration.

2. Accordingly, the Central Provident Fund Commissioner has issued order making the digital signature mandatory. The said order is enclosed herewith.

3. You are requested to bring it to the notice of the employers of all the establishments under your jurisdiction.

Yours faithfully,

Enclosure: As above.

**Additional Central P.F. Commissioner- I
(Compliance)**

- Copy to: 1. Addl. CPFCs (Zones) with a request to ensure that the above directions are carried out by the Regional/Sub-Regional offices under their jurisdiction
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**Additional Central P.F. Commissioner- I
(Compliance)**



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ORDER

Subject: Digital signature is mandatory for online registration-regarding.

In view of the direction issued by the Government of India (the Ministry of Labour & Employment) under para 78 of the EPF Scheme, 1952, I, K.K.Jalan, Central Provident Fund Commissioner, hereby issue the following directives:

- (a) The employer of the establishment coverable under the Act and applying for Provident Fund Code online shall submit application along with all prescribed documents online after digitally signing the same. Therefore, it is necessary for every establishment to have a digital signature.
- (b) The employers of all the establishments already covered under the Act, must have digital signature so that they can submit any document in future such as form 5A digitally also. It will also enable the establishment to verify UAN data.

2. These directives are made operative with immediate effect. The present establishments already covered (having employees less than 50), however, are given time till 31.12.2015 for procuring and registering the digital signature.

(K.K.JALAN)

Central Provident Fund Commissioner